



To graduate from Institute, students must:

1. Complete 14 semester hours (most courses are 2 credits) in approved institute courses.
The 14 semester hours must include:
 - a. At least 8 semester hours in scripture-based courses.
 - b. At least 4 of these semester hours must be in Book of Mormon studies.
2. Receive a worthiness clearance from their bishop or branch president.

To review your transcript, please contact the Institute office.

Credit and Grading

The two types of institute of religion credit are “**institute credit**” and “**transferable credit**.” Both types can be transferred from one institute to another and applied toward institute graduation. Only “transferable credit” can be transferred to a Church college or university.

Institute Credit

For a student to receive institute credit (which can only be transferred to other institutes), the student must:

1. Have a minimum of 75 percent attendance.
2. Complete the work assigned by the teacher.

Transferable Credit

For institute credit to be transferable to Church colleges and universities, the following criteria must be met:

1. The student must declare within the first three weeks of class that transferable credit is desired. This must be noted on the class roll and recorded on the student’s enrollment record at the completion of the course.
2. The student must have a minimum of 75 percent attendance.
3. The student must complete a final examination and at least one other basis for judging academic performance (such as readings, quizzes, a midterm examination, or a research paper).
4. The teacher must assign a letter grade (A, B, C, or D).

Certificates

The following certificates are available to honor students who complete institute of religion courses with credit:

1. A *Certificate of Course Completion* may be awarded to students upon completion of each institute course of study.
2. A *Certificate of Achievement* may be awarded to students who have completed eight semester hours in approved institute courses.
3. A *Graduation Diploma* is awarded to students who have completed fourteen semester hours in approved institute courses, including at least eight semester hours in the scripture-based courses. These eight semester hours are to include at least four semester hours in Book of Mormon studies. (A student should study the entire Book of Mormon in earning these credits.)
4. A *Certificate of Advanced Achievement* may be awarded for each additional eight semester hours of institute credit completed after meeting the graduation requirements. However, earning these additional credits cannot begin until the semester after the graduation requirements are met. A maximum of three semester or four quarter hours of credit in approved general courses (Religion 010R–099R) may be applied toward these certificates.